Date: 24.01.2024

No: SVGU/UO/Recheckform/2024/001

**Recheck of marks Circular for BBA, BBA-HHM, BCA, IMCA, BAMC and MAMC students**

Students of BBA, BBA-HHM, BCA, IMCA, BAMC and MAMC can apply for Rechecking of marks/answer-book of semester 1 as per the manual attached herewith.

Fees for rechecking: Rs. 100 per subject (payment through offline mode)

Rechecking is just counting the total of marks obtained in each question to verify whether it correctly adds down to a true figure. The fee paid towards rechecking will not be refunded in any cases (rechecking successful / unsuccessful).

Rechecking of marks is applicable to university level external theory exam only.

**The last date for applying / filling the Rechecking form is 01.02.2024**. In case of any difficulty, you can get in touch with the Admin Office at the University.

**Registrar**

Encl: Manual for students